

**補充勞工計劃**  
**SUPPLEMENTARY LABOUR SCHEME**

**(2023年5月15日修訂)**  
**(Revised on 15 May 2023)**

- (甲) 各工業 / 服務行業內主要職位及其每月中位工資(港幣)與每日正常工作時數表
- (A) LIST OF PRINCIPAL JOB TITLES IN THE RESPECTIVE INDUSTRIES / SERVICES TOGETHER WITH THEIR MEDIAN MONTHLY WAGES (HK\$) AND NUMBER OF NORMAL WORKING HOURS PER DAY
- (乙) 在一般情況下將不包括在補充勞工計劃的各工業 / 服務行業內選定職位及其每月中位工資(港幣)與每日正常工作時數表
- (B) LIST OF SELECTED JOB TITLES IN THE RESPECTIVE INDUSTRIES / SERVICES TO BE NORMALLY EXCLUDED FROM THE SUPPLEMENTARY LABOUR SCHEME, TOGETHER WITH THEIR MEDIAN MONTHLY WAGES (HK\$) AND NUMBER OF NORMAL WORKING HOURS PER DAY

註 : 1. (甲)及(乙)表內所列職位適用於男性及女性僱員。

Notes : The job titles on the lists of (A) and (B) are applicable to male and female workers.

2. (甲)及(乙)表內所列職位並不齊備。每個僱主提出的申請，不論其涉及的職位是否在該表內列出，均按每宗申請的個別情況批核。

The lists of job titles in (A) and (B) are not exhaustive. Each application for imported workers in individual job categories, whether or not specifically shown on the lists, will be considered on its own merits.

3. 要求輸入(乙)表內所列職位類別工人的申請，通常不會被批准。不過，僱主如能證明確實有特別理由或需要輸入這類工人，亦可向勞工處提出申請。

Requests for imported workers in job categories shown on list (B) will not normally be approved. However, employers who can demonstrate a genuine need for imported workers in these jobs may submit applications to the Labour Department for special consideration.

4. 每月工資是為二零二二年九月的統計數字。

The median monthly wage figures refer to the position as at September 2022.

5. 政府統計處每半年檢討這些每月中位工資統計數字。入境事務處在收到有關補充勞工計劃的簽證申請時，將以最新發佈的工資數字為準。

The median monthly wage statistics are subject to review by the Census and Statistics Department at half-yearly intervals. The latest published wage figures available at the time when visa applications are received by the Immigration Department shall apply for the purpose of the Supplementary Labour Scheme.

6. 職位名稱前的數字代表職位編號。

Prefix number of the job title denotes the job code.

7. (甲)及(乙)表內所列職位，按與學歷及工作經驗有關的一般入職要求，分為四個類別。

Job titles on the lists of (A) and (B) are grouped under 4 categories with reference to generally accepted recruitment requirements relating to education and work experience.

8. 僱主擬提供的薪金，至少須相等於每月中位工資。因應法定最低工資於2011年5月1日開始實施，僱主提供的薪金數額亦須符合法定最低工資規定。

The wages offered by the applicants should attain at least the median monthly wages. As the statutory minimum wage becomes effective on 1 May 2011, the amount of wages offered must be in compliance with the statutory minimum wage requirements.

## 就補充勞工計劃招聘本地工人指引 (只供參考用)

### **General guidelines on recruitment of local workers in relation to the Supplementary Labour Scheme (For general reference only)**

#### 僱主須知

#### **Notes for employers**

1. 僱主在申請輸入勞工前於勞工處登記的職位空缺，應優先考慮由本地工人填補，此為政府一貫政策。僱主應盡可能放寬招聘本地工人的條件。  
With regard to vacancies notified to the Labour Department (LD) in connection with employers' applications for imported workers under the Supplementary Labour Scheme (hereafter referred to as the Scheme), it is government policy that local workers be given priority to filling these vacancies. For this purpose, employers are advised to relax their job requirements for local workers as far as practicable.
2. 如僱主訂立有限制性的招聘條件，其輸入勞工的申請將不獲接納。  
Employers who are found to have set restrictive job requirements will risk their applications for imported workers under the Scheme being rejected.
3. 如僱主拒絕聘用由勞工處轉介的合資格本地工人，而並無充分理由，其輸入勞工的申請將不獲考慮。  
If employers refuse to take on eligible local workers referred to them by the LD without good reasons, their applications for imported workers under the Scheme will not be considered.
4. 勞工處根據提供就業服務的運作經驗，訂立以下各項準則，為僱主就年齡、性別、學歷及工作經驗的入職要求提供參考。  
The following criteria are set according to LD's operational experience. They serve as a reference for recruitment requirements relating to age, sex, general education and related experience that are considered acceptable by the LD in the recruitment of local workers.

#### 年齡及性別的考慮

#### **Age and sex considerations**

勞工處決不接受任何設有年齡或性別限制的職位空缺。僱主在審核本地工人的求職申請時，應首要考慮申請人的工作能力而非其年齡或性別。如僱主能提出充分證據，顯示年齡或性別的限制實為執行有關職責的必要條件，則勞工處會因應個別的申請作出考慮。

No age or sex requirement/preference set by employers for any job will be accepted by the LD. Employers should make sure that when considering local workers for a position, ability instead of age or sex is the primary consideration. However, if an employer can prove beyond doubt that an age or sex requirement is essential to satisfactory performance of the job duties, the proposed age or sex requirement may be granted special consideration on its own merits.

## 學歷及工作經驗的要求

### Acceptable general education and work experience requirements

職位類別 Job Category	一般學歷要求 General Education	有關經驗年資 Year(s) of Related Experience
第一類別 Category 1	中五或以下 <sup>(甲)</sup> Secondary 5 <sup>(a)</sup> or below	五年或以下 5 or less
第二類別 Category 2	中五或以下 Secondary 5 or below	三年或以下 3 or less
第三類別 Category 3 * 建造業 Construction * 非建造業 Other than construction	* 不設要求 <sup>(乙)</sup> Requirement not expected <sup>(b)</sup> * 中三或以下 Secondary 3 or below	三年或以下 3 or less 三年或以下 3 or less
第四類別 Category 4 * 文職 Clerical * 非文職 Non-clerical - 建造業 Construction - 非建造業 Other than construction	* 中三或以下 <sup>(丙)</sup> Secondary 3 or below <sup>(c)</sup>  - 不設要求 <sup>(乙)</sup> Requirement not expected <sup>(b)</sup> - 小六或以下 Primary 6 or below	一年或以下 1 or less  一年或以下 1 or less 一年或以下 1 or less

#### 備註

#### Notes :

(甲) 在合理情況下，僱主可要求申請人持預科或大專學歷。

(a) Post-secondary qualification may be required where appropriate.

(乙) 因應工作需求，勞工處可個別考慮適當的入職學歷限制。

(b) If justified, appropriate education requirement may be considered on a case-by-case basis having regard to the nature of the job.

(丙) 視乎工作性質，僱主可要求申請人持中五學歷。

(c) Secondary 5 qualification may be required depending on the nature of the job.

各工業 / 服務行業表  
LIST OF INDUSTRIES / SERVICES

工業 / 服務行業 Industry / service	頁數 Page No.	
	甲表 List A	乙表 List B
航空公司、旅行社及票務代理 Airline companies, travel agents and airline ticket agents	1	25
汽車修理業 Automobile repairing	2	-
銀行及財經業 Banking and finance	2	25-26
飲食業 Catering	2-4	26-27
製衣業 Clothing	4-5	27
建築地盤業 Construction work sites	6-7	27
電機業 Electrical	8-9	-
電子業 Electronics	9-10	27
製鞋業 Footwear	11	-
手袋業 Handbag	11-12	28
酒店業 Hotel	12-14	28-29
保險業 Insurance	-	29
珠寶業 Jewellery	15	-
金屬品製造業 Machine shop	15-17	30
塑膠業 Plastics	17-18	30
印刷業 Printing	18-19	-
船舶修建業 Shipbuilding and repairing	19-20	-
紡織業 Textile	20-22	30
貨運業 Transport and physical distribution	23	30-31
批發、零售及進出口貿易 Wholesale, retail and import / export trades	23-24	31
其他 Others	24	31-32

(甲) 各工業／服務行業內主要職位及其每月中位工資 (港幣) 與每日正常工作時數表  
**(A) LIST OF PRINCIPAL JOB TITLES IN THE RESPECTIVE INDUSTRIES / SERVICES TOGETHER WITH THEIR MEDIAN MONTHLY WAGES (HK\$) AND NUMBER OF NORMAL WORKING HOURS PER DAY**

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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**航空公司、旅行社及票務代理**  
**AIRLINE COMPANIES, TRAVEL AGENTS AND**  
**AIRLINE TICKET AGENTS**

職位類別一

JOB CATEGORY 1

6.1.208 票務部主管 TICKETING SUPERVISOR	\$25,790	8
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職位類別二

JOB CATEGORY 2

6.2.210 秘書 SECRETARY	\$24,550	8
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職位類別四

JOB CATEGORY 4

6.2.203 貨物裝卸主任 (旅客服務) CARGO OFFICER (PASSENGER SERVICE)	\$19,560	8
6.2.204 行李過磅處人員 CHECK-IN STAFF	\$15,280	7
6.2.206 地勤服務員 GROUND SERVICES STAFF	\$14,960	8
6.2.207 詢問處人員／客戶服務部職員 INFORMATION COUNTER STAFF / CUSTOMER SERVICES STAFF	\$15,090	8
6.2.208 航機事務主任 OPERATIONS OFFICER	\$18,860	8
6.2.213 交通事務主任 TRAFFIC OFFICER	\$19,280	8

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 汽車修理業

### AUTOMOBILE REPAIRING

職位類別三

JOB CATEGORY 3

8.1.5	車身修理工 VEHICLE BODY REPAIRER	\$18,800	8
8.1.6	汽車電工 VEHICLE ELECTRICIAN	\$18,210	8
8.1.7	汽車機械工 VEHICLE MECHANIC	\$18,880	8
8.1.8	汽車噴漆工 VEHICLE PAINTER	\$18,880	8
8.1.9	車內裝飾工 VEHICLE UPHOLSTERER	\$15,460	8

## 銀行及財經業

### BANKING AND FINANCE

職位類別四

JOB CATEGORY 4

10.2.10	守衛 GUARD	\$13,050	8
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## 飲食業

### CATERING

#### I. 中式酒樓

#### CHINESE RESTAURANTS

職位類別一

JOB CATEGORY 1

6.1.101	會計主管 (應付賬/應收賬) ACCOUNTS SUPERVISOR (PAYABLE / RECEIVABLE)	\$16,970	8
6.1.102	酒吧主管 BAR SUPERVISOR	\$18,140	10
6.1.104	樓面部領班 CAPTAIN	\$16,170	9
6.1.106	保養部主管/技術監督 MAINTENANCE SUPERVISOR / TECHNICAL SUPERVISOR	\$16,250	9
6.1.109	傳菜部部長 PANTRY CAPTAIN	\$15,800	9

	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
6.1.114 倉務監督 STORE SUPERVISOR	\$15,250	8

職位類別三  
JOB CATEGORY 3

6.1.103 燒烤廚師 BARBECUE COOK	\$19,620	9
6.1.107 二廚 NO. 2 COOK	\$20,080	9
6.1.108 三廚 NO. 3 COOK	\$17,560	9
6.1.110 幫上什 PANTRY COOK / SAUCIER	\$14,970	9
6.1.112 二砧 SECOND BUTCHER	\$19,810	9
6.1.113 上什 SENIOR COOK	\$18,000	9
6.1.115 蔬菜廚師 VEGETABLE COOK	\$15,080	9

職位類別四  
JOB CATEGORY 4

6.2.111 調酒員／冷飲櫃領班 BARTENDER / SODA FOUNTAIN CAPTAIN	\$14,530	9
6.2.102 點心廚師 DIM SUM COOK	\$17,560	9
6.2.103 煎炸工 DIM SUM FRYER	\$17,360	9
6.2.106 出納主任 PAYMASTER / PAYMISTRESS	\$13,660	9
6.2.112 打荷／普通廚師 STAFF COOK / GENERAL COOK / SERVICE COOK	\$17,680	9
6.2.113 蒸籠工 STEAMER	\$15,120	9
6.2.116 發乾貨員 TRIMMER	\$14,290	9

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## II. 非中式飲食業 CATERING OTHER THAN CHINESE

### 職位類別三

#### JOB CATEGORY 3

6.1.118	工程部技工 ENGINEERING CRAFTSMAN	\$14,260	9
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### 職位類別四

#### JOB CATEGORY 4

6.2.121	麵包師傅／糕餅師傅 BAKER / PASTRY COOK	\$15,950	9
6.2.122	調酒員／冷飲櫃領班 BARTENDER / SODA FOUNTAIN CAPTAIN	\$14,400	9
6.2.123	廚師 COOK	\$17,450	9

## 製衣業

## CLOTHING

### 職位類別一

#### JOB CATEGORY 1

9.1.1	電腦輔助設計技術員（針織衣物） CAD TECHNICIAN	\$15,740	8
9.1.27	工業工程技術員 INDUSTRIAL ENGINEERING TECHNICIAN	\$18,980	8
9.1.11	針織技術員 KNITTING TECHNICIAN	\$17,490	8
9.1.15	放樣／嚟架組管理員 PATTERN GRADING / MARKER MAKING SUPERVISOR	\$18,920	8
9.1.20	生產組管理員（組長） PRODUCTION SECTION SUPERVISOR	\$14,820	8
9.1.28	品質技術員 QUALITY CONTROL TECHNICIAN	\$16,100	8

### 職位類別二

#### JOB CATEGORY 2

9.1.13	營銷採購員 MERCHANDISER	\$17,730	8
9.1.18	生產統籌員 PRODUCTION CO-ORDINATOR	\$13,360	8



		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
<b>職位類別三</b>			
<b>JOB CATEGORY 3</b>			
9.1.3	製衣機械工 CLOTHING MACHINE MECHANIC	\$12,510	8
9.1.4	車衣指導員 CLOTHING OPERATOR INSTRUCTOR	\$12,900	8
9.1.5	電腦放樣／嚟架員 COMPUTER PATTERN GRADER / MARKER MAKER	\$13,820	8
9.1.25	時裝／樣辦統籌員 FASHION / SAMPLE CO-ORDINATOR	\$17,480	8
9.1.7	皮草裁縫／上裡技工 FUR TAILOR / FINISHER	\$15,130	8
9.1.8	皮草技工（毛毛匠） FURRIER	\$14,830	8
9.1.10	針織衣物技工／樣辦織造技工 KNITWEAR CRAFTSMAN / SAMPLE KNITTER	\$13,500	8
9.1.12	全件制技工 MAKE-THROUGH CRAFTSMAN	\$9,530	8
9.1.14	放樣／嚟架員 PATTERN GRADER / MARKER MAKER	\$14,870	8
9.1.16	紙樣設計員 PATTERN MAKER	\$16,670	8
9.1.23	品質檢查員 QUALITY INSPECTOR	\$11,360	8
9.1.24	成衣修補技工 REPAIRING CRAFTSMAN	\$9,350	8
9.1.26	樣辦製造技工 SAMPLE MAKER	\$12,030	8
<b>職位類別四</b>			
<b>JOB CATEGORY 4</b>			
9.2.8	平車車工 GENERAL SEWING MACHINE OPERATOR	\$9,320	8
9.2.10	挑縫工／織補工 HAND STITCHER / KNITWEAR MENDER	\$8,680	8
9.2.9	針織機織工 KNITTING MACHINE OPERATOR	\$10,800	8
9.2.12	縫盤工 LINKING MACHINE OPERATOR	\$8,940	8
9.2.15	特種衣車車工 SPECIAL SEWING MACHINE OPERATOR	\$10,180	8

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 建築地盤業

### CONSTRUCTION WORK SITES

#### 職位類別一

#### JOB CATEGORY 1

2.1.1	建築技術員／繪圖員 ARCHITECTURAL TECHNICIAN / DRAUGHTSMAN	\$26,260	8
2.1.25	助理安全主任／安全督導員 ASSISTANT SAFETY OFFICER / SAFETY SUPERVISOR	\$23,240	8
2.1.4	屋宇設備工程技術員 BUILDING SERVICES ENGINEERING TECHNICIAN	\$26,930	8
2.1.7	土木／結構／土力工程技術員 CIVIL / STRUCTURAL / GEOTECHNICAL ENGINEERING TECHNICIAN	\$29,630	8
2.1.8	監工 CLERK OF WORKS / INSPECTOR OF WORKS / WORKS SUPERVISORS	\$35,310	8
2.1.11	電機工程技術員 ELECTRICAL ENGINEERING TECHNICIAN	\$26,820	8
2.1.15	建築材料試驗員 LABORATORY TECHNICIAN (CONSTRUCTION MATERIALS / SOILS)	\$23,280	8
2.1.19	機械工程技術員 MECHANICAL ENGINEERING TECHNICIAN	\$25,940	8
2.1.13	地盤管工 SITE FOREMAN	\$26,600	9
2.1.28	屋宇測量員 SURVEYING TECHNICIAN (BUILDING)	\$26,470	8
2.1.29	土地測量員 SURVEYING TECHNICIAN (LAND)	\$24,950	9
2.1.30	工料測量員 SURVEYING TECHNICIAN (QUANTITY)	\$25,810	9

#### 職位類別三

#### JOB CATEGORY 3

2.1.2	竹棚工 BAMBOO SCAFFOLDER	\$38,600	9
2.1.3	砌磚工 BRICKLAYER	\$32,360	9
2.1.5	木模板工 CARPENTER (FORMWORK)	\$43,320	9
2.1.9	建造機械技工 CONSTRUCTION PLANT MECHANIC	\$25,630	9

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
2.1.10	潛水員 DIVER	\$47,430	9
2.1.12	電氣技工(承建商所僱用) ELECTRICIAN (MAIN CONTRACTOR'S)	\$25,400	9
2.1.6	細木工 JOINER	\$29,400	9
2.1.16	平水工 LEVELLER	\$27,960	9
2.1.21	金屬工 METAL WORKER	\$28,410	9
2.1.22	髹漆及裝飾工 PAINTER & DECORATOR	\$27,170	9
2.1.23	批盪工 PLASTERER	\$34,970	9
2.1.24	水喉工 PLUMBER	\$31,020	9
2.1.31	鋪瓦工 TILER	\$28,000	9
職位類別四 JOB CATEGORY 4			
2.2.1	瀝青工 ASPHALTER	\$24,690	9
2.2.3	混凝土工 CONCRETOR	\$41,090	9
2.2.11	鋪地板工 FLOOR LAYER	\$21,610	9
2.2.8	玻璃工 GLAZIER	\$25,920	9
2.2.6	岩土勘探工／鑽井工／鑽孔工 GROUND INVESTIGATION OPERATOR / DRILLER / BORER	\$25,730	9
2.2.12	機械設備操作工(地盤升降機及其他機械) PLANT AND EQUIPMENT OPERATOR (BUILDER'S LIFT AND OTHER MACHINERY)	\$21,810	9
2.2.13	機械設備操作工(推土機械) PLANT AND EQUIPMENT OPERATOR (EARTHMOVING MACHINERY)	\$23,110	9
2.2.14	機械設備操作工(升降機及吊機) PLANT AND EQUIPMENT OPERATOR (HOIST AND CRANE)	\$23,910	9
2.2.10	索具工(叻嘍)／金屬模板裝嵌工 RIGGER / METAL FORMWORK ERECTOR	\$32,310	9

## 電機業 ELECTRICAL

	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
職位類別一 JOB CATEGORY 1		
4.1.4 繪圖員 DRAUGHTSMAN	\$15,880	8
4.1.6 電機工程技術員 ELECTRICAL ENGINEERING TECHNICIAN	\$21,330	8
4.1.10 電子技術員 ELECTRONICS TECHNICIAN	\$25,320	8
4.1.11 管工／領工 FOREMAN / CHARGEHAND	\$20,880	8
4.1.13 有線電訊技術員 LINE TELECOMMUNICATION TECHNICIAN	\$17,340	8
4.1.16 機械工程技術員 MECHANICAL ENGINEERING TECHNICIAN	\$21,480	8
4.1.25 生產工程技術員 PRODUCTION ENGINEERING TECHNICIAN	\$16,300	8
4.1.26 品質控制／保證技術員 QUALITY CONTROL / ASSURANCE TECHNICIAN	\$17,790	8
4.1.1 冷凝／空氣調節／通風設備技術員 REFRIGERATION / AIR-CONDITIONING / VENTILATION TECHNICIAN	\$20,100	8
4.1.30 監督 SUPERVISOR	\$21,150	8
職位類別三 JOB CATEGORY 3		
4.1.2 強電流電纜接駁技工 CABLE JOINTER (POWER)	\$22,350	8
4.1.3 木工 CARPENTER	\$16,330	8
4.1.5 電器用具維修技工 ELECTRICAL APPLIANCES SERVICE MECHANIC	\$15,950	8
4.1.9 電工 ELECTRICIAN	\$16,890	8
4.1.12 儀器工 INSTRUMENT MECHANIC	\$17,110	8
4.1.14 機器調校工 MACHINE SETTER	\$11,720	8
4.1.15 機床工 MACHINIST	\$14,310	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
4.1.17	機械打磨裝配工 MECHANICAL FITTER	\$15,880	8
4.1.18	文儀機器維修工 OFFICE EQUIPMENT SERVICE MECHANIC (GENERAL OFFICE MACHINES)	\$14,930	8
4.1.21	架空電線技工 OVERHEAD LINE JOINTER	\$20,500	8
4.1.22	髹漆工 PAINTER	\$14,130	8
4.1.23	塑膠工模製造工 PLASTIC MOULD MAKER	\$13,110	8
4.1.24	喉管工 PLUMBER AND PIPE FITTER	\$17,920	8
4.1.29	薄片金屬構造工 SHEET METAL WORKER	\$15,940	8
4.1.31	焊接工 WELDER	\$14,630	8

## 電子業 ELECTRONICS

### 職位類別一

#### JOB CATEGORY 1

4.1.119	影音技術員 AUDIO-VISUAL TECHNICIAN	\$21,340	8
4.1.102	繪圖員 DRAUGHTSMAN	\$16,420	8
4.1.104	電子技術員 ELECTRONICS TECHNICIAN	\$21,110	8
4.1.111	製造技術員 MANUFACTURING TECHNICIAN	\$16,350	8
4.1.109	機械技術員 MECHANICAL TECHNICIAN	\$18,430	8
4.1.112	程式編製員 PROGRAMMER	\$22,550	8
4.1.113	品質控制／保證技術員 QUALITY CONTROL / ASSURANCE TECHNICIAN	\$15,840	8
4.1.116	監督／管工 SUPERVISOR / FOREMAN	\$20,530	8
4.1.117	電訊技術員 TELECOMMUNICATIONS TECHNICIAN	\$21,320	8

	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
職位類別三 JOB CATEGORY 3		
4.1.114 影音及無線電技工 AUDIO VISUAL AND RADIO FREQUENCY MECHANIC	\$14,540	8
4.1.101 電纜接駁技工／駁線技工 CABLE JOINTER / WIRE JOINTER	\$15,840	8
4.1.103 電氣技工 ELECTRICIAN	\$14,940	8
4.1.105 裝備／儀器工 EQUIPMENT / INSTRUMENT MECHANIC	\$13,790	8
4.1.106 組長／初級監督 LEADER / JUNIOR SUPERVISOR	\$13,620	8
4.1.107 機床工 MACHINIST	\$14,320	8
4.1.110 工模製造及修理技工 MOULD AND DIE MAKER AND REPAIRER	\$15,960	8
4.1.115 修理技工（電子製造） REPAIRER (ELECTRONICS MANUFACTURING)	\$15,370	8
4.1.118 工具及工模製造技工 TOOL AND DIE MAKER	\$14,620	8
職位類別四 JOB CATEGORY 4		
4.2.101 校整／測試工 ALIGNER / TESTER	\$9,760	8
4.2.102 裝配工 ASSEMBLER	\$10,370	8
4.2.104 機器操作工／看值工 MACHINE OPERATOR / ATTENDANT	\$10,190	8
4.2.106 焊錫工 SOLDERING WORKER	\$10,060	8
4.2.107 物料搬運工 STOCK HANDLER	\$9,690	8

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 製鞋業

### FOOTWEAR

#### 職位類別一

##### JOB CATEGORY 1

17.1.4	生產部總管 PRODUCTION DEPARTMENT SUPERVISOR	\$20,040	8
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#### 職位類別二

##### JOB CATEGORY 2

17.1.3	營銷採購員 MERCHANDISER	\$16,340	8
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#### 職位類別三

##### JOB CATEGORY 3

17.1.6	鞋匠／製鞋技工 SHOE MAKER / MAKE-THROUGH CRAFTSMAN	\$11,460	8
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#### 職位類別四

##### JOB CATEGORY 4

17.2.4	揸鞋工 LASTING WORKER	\$10,320	8
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## 手袋業

### HANDBAG

#### 職位類別一

##### JOB CATEGORY 1

9.1.102	管工 FOREMAN	\$17,040	8
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9.1.105	生產部總管 PRODUCTION DEPARTMENT SUPERVISOR	\$20,960	8
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#### 職位類別二

##### JOB CATEGORY 2

9.1.107	營銷採購員 MERCHANDISER	\$17,800	8
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#### 職位類別三

##### JOB CATEGORY 3

9.1.103	手袋製造／製辦技工 HANDBAG MAKER / MAKE-THROUGH CRAFTSMAN	\$15,810	8
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9.1.104	格樣設計員 PATTERN MAKER	\$16,780	8
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	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
職位類別四 JOB CATEGORY 4		
9.2.105 車縫工 SEWING MACHINE OPERATOR	\$10,340	8
9.2.104 鑷皮／摺邊工 SKIVING / FOLDING WORKER	\$10,440	8

## 酒店業 HOTEL

### I. 酒店中菜部 CHINESE RESTAURANTS OPERATED BY HOTELS

職位類別一 JOB CATEGORY 1		
6.1.1 樓面部領班 CAPTAIN	\$18,740	9
6.1.7 傳菜部部長 PANTRY CAPTAIN	\$16,570	9

職位類別三 JOB CATEGORY 3		
6.1.2 點心廚師 DIM SUM COOK	\$17,930	9
6.1.9 上什 SENIOR COOK	\$20,690	9
6.1.10 打荷／廚房主管／普通廚師 SERVICE COOK / KITCHEN SUPERVISOR / GENERAL COOK	\$20,570	9

職位類別四 JOB CATEGORY 4		
6.2.1 煎炸工 DIM SUM FRYER	\$16,670	9
6.2.2 蒸籠工 STEAMER	\$16,810	9



		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
<b>II. 酒店</b>			
<b>HOTELS</b>			
職位類別一			
JOB CATEGORY 1			
6.1.11	客戶主任／營業主任／市場拓展部主任／團體營業聯絡主任 ACCOUNT EXECUTIVE / SALES EXECUTIVE / MARKETING OFFICER / GROUP SALES CO-ORDINATOR	\$19,290	7
6.1.12	會計主管 ACCOUNTING SUPERVISOR	\$22,550	7
6.1.22	宴會部營業主任／宴會部聯絡主任 BANQUET SALES EXECUTIVE / BANQUET CO-ORDINATOR	\$19,690	8
6.1.23	行李領班／行李部主管／運輸部主管／庶務部副總管／泊車服務主管 BELL CAPTAIN / BELL SUPERVISOR / BAGGAGE MASTER / BAGGAGE MISTRESS / TRANSPORTATION SUPERVISOR / ASSISTANT HEAD CONCIERGE / VALET SERVICES SUPERVISOR	\$17,400	8
6.1.24	領班（飲食部） CAPTAIN (FOOD AND BEVERAGE DEPT.)	\$17,730	8
6.1.26	倉務總監 CHIEF STORE SUPERVISOR / STORE SUPERVISOR	\$19,150	8
6.1.27	庶務部／行李部總管 CONCIERGE / BELL SUPERINTENDENT	\$17,550	8
6.1.34	飲食部出納主管／大堂出納主管 FOOD AND BEVERAGE CASHIER SUPERVISOR / HEAD CASHIER / FRONT OFFICE CASHIER SUPERVISOR	\$20,510	8
6.1.35	房口部督導員／房口部總管／月租套房服務主管／助理 管家／公眾地方主管／公眾地方管事 HOUSEKEEPING SUPR / HEAD HOUSEKEEPER / FLOOR SUPR / SERVICE APARTMENT SUPR / ASST HOUSEKEEPER / PUBLIC AREA SUPR / PUBLIC AREA HOUSEKEEPER	\$20,220	8
6.1.17	人事部主任 PERSONNEL OFFICER / HUMAN RESOURCES OFFICER	\$22,000	7
6.1.37	接待處主管／總接待員／總客務部文員／客務部主管／訂房部主管／郵務及詢問處主管／大堂服務主管 RECEPTION SUPERVISOR / CHIEF RECEPTIONIST / CHIEF ROOM CLERK / FRONT OFFICE SUPERVISOR / RESERVATIONS SUPERVISOR / MAIL AND INFORMATION SUPERVISOR / LOBBY SERVICES SUPERVISOR	\$21,410	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
6.1.46	職員飯堂主管／職員設施主管／職員餐廳主管 STAFF CANTEEN SUPERVISOR / STAFF FACILITIES SUPERVISOR / EMPLOYEE RESTAURANT SUPERVISOR	\$19,060	8
6.1.47	電話服務主管 TELEPHONE SERVICE SUPERVISOR	\$20,550	8
職位類別二 JOB CATEGORY 2			
6.2.24	秘書 SECRETARY	\$20,740	7
職位類別三 JOB CATEGORY 3			
6.1.20	麵包師傅 BAKER	\$16,270	8
6.1.28	廚師 (西菜) COOK (WESTERN)	\$17,020	8
6.1.30	工程部技工 ENGINEERING CRAFTSMAN	\$14,700	8
6.2.35	酒管事 WINE STEWARD / WINE STEWARDESS / SOMMELIER	\$20,240	8
職位類別四 JOB CATEGORY 4			
6.2.6	駐機場代表／團體聯絡主任／團體聯絡員 AIRPORT REPRESENTATIVE / TOUR CO-ORDINATOR / GROUP CO-ORDINATOR	\$15,070	8
6.2.7	美術設計師／繪圖員／攝影師／印刷房職員 ARTIST / DRAFTSMAN / PHOTOGRAPHER / PRINTSHOP STAFF	\$14,400	8
6.2.26	調酒員／冷飲櫃領班 BARTENDER / SODA FOUNTAIN CAPTAIN	\$15,220	8
6.2.9	司閩 DOOR ATTENDANT	\$13,430	8
6.2.16	洗衣乾衣部侍應生 LAUNDRY AND VALET ATTENDANT	\$13,570	8
6.2.23	房口服務員／房間服務員 ROOM ATTENDANT / HOUSE ATTENDANT	\$15,110	8
6.2.25	保安員／護衛員 SECURITY OFFICER / UNIFORM GUARD	\$14,950	8
6.2.36	看更／守衛 WATCHMAN / GUARD	\$14,090	8

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 珠寶業

### JEWELLERY

#### 職位類別一

##### JOB CATEGORY 1

7.1.1	工場主管 FOREMAN / SUPERVISOR	\$18,340	8
7.1.5	珠寶設計員 JEWELLERY DESIGNER	\$16,470	8

#### 職位類別三

##### JOB CATEGORY 3

7.1.2	寶石割切／打磨工 GEMSTONE CUTTER / POLISHER	\$15,810	8
7.1.4	打金工（西金） GOLDSMITH (K-GOLD)	\$17,310	8
7.1.6	首飾鑄模樣板工 JEWELLERY PATTERN MAKER	\$15,300	8
7.1.7	製模鑄造工 MOULD MAKER / CASTER	\$13,860	8
7.1.8	首飾鑲嵌工 PRECIOUS STONE SETTER	\$15,350	8

#### 職位類別四

##### JOB CATEGORY 4

7.2.1	珠寶首飾電鍍／打磨工 JEWELLERY PLATER / POLISHER	\$14,120	8
7.2.2	配石工 STONE SELECTOR	\$14,080	8
7.2.3	蠟樣工 WAX PATTERN MOUNTER / MAKER	\$10,530	8

## 金屬品製造業

### MACHINE SHOP

#### 職位類別一

##### JOB CATEGORY 1

1.1.4	電機工程技術員 ELECTRICAL ENGINEERING TECHNICIAN	\$18,780	8
1.1.9	管工／監督 FOREMAN / SUPERVISOR	\$18,800	8
1.1.2	機械繪圖員 MECHANICAL DRAUGHTSMAN	\$15,690	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
1.1.14	機械工程技術員 MECHANICAL ENGINEERING TECHNICIAN	\$18,740	8
1.1.21	品質控制主管 QUALITY CONTROL SUPERVISOR	\$16,870	8
職位類別三 JOB CATEGORY 3			
1.1.3	電焊氣焊工 ELECTRIC ARC AND GAS WELDER	\$13,540	8
1.1.5	電工 ELECTRICIAN	\$15,660	8
1.1.7	電鍍及金屬塗層工 ELECTROPLATING AND METAL COATING WORKER	\$12,960	8
1.1.11	儀器製造／修理工 INSTRUMENT MAKER / REPAIRER	\$15,060	8
1.1.12	機器調校工 MACHINE SETTER	\$14,050	8
1.1.13	機床工 MACHINIST	\$14,990	8
1.1.18	製模技工 MOULD MAKER	\$14,100	8
1.1.15	砂模及模心製造工 MOULDER AND CORE MAKER (SAND)	\$11,790	8
1.1.16	髹漆工 PAINTER	\$13,510	8
1.1.27	軋壓／擠壓技工 ROLLING MILL / EXTRUSION PRESS CRAFTSMAN	\$12,770	8
1.1.23	薄片金屬構造工 SHEETMETAL FABRICATOR	\$13,130	9
1.1.24	絲網印刷工 SILK SCREEN PRINTER	\$11,400	8
1.1.28	鋼板構造工 STEEL FABRICATOR (THICK PLATE)	\$14,950	8
1.1.29	工具及工模製造工 TOOL AND DIE MAKER	\$13,420	8
職位類別四 JOB CATEGORY 4			
1.2.1	起重機操作工 CRANE OPERATOR	\$12,750	8
1.2.2	金屬壓鑄機操作工 DIE-CASTING MACHINE OPERATOR	\$12,280	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
1.2.3	電阻焊接工 ELECTRIC-RESISTANCE WELDER	\$13,190	8
1.2.4	鑄件整理工 FETTLER	\$11,660	8
1.2.5	注塑機操作工 INJECTION MOULDING MACHINE OPERATOR	\$11,280	9
1.2.12	機器操作工 MACHINE OPERATOR	\$11,560	8
1.2.8	啤機操作工 PRESS OPERATOR	\$10,540	8

## 塑膠業 PLASTICS

### 職位類別一

#### JOB CATEGORY 1

13.1.16	電子／電機工程技術員 ELECTRONICS / ELECTRICAL ENGINEERING TECHNICIAN	\$19,140	8
13.1.9	機械工程技術員 MECHANICAL ENGINEERING TECHNICIAN	\$18,970	8
13.1.14	監督／管工 SUPERVISOR / FOREMAN	\$20,640	8

### 職位類別三

#### JOB CATEGORY 3

13.1.2	電氣技工 ELECTRICIAN	\$16,590	8
13.1.7	組長 LEADER	\$14,600	8
13.1.10	製模技工 MOULD AND DIE MAKER	\$15,560	8
13.1.11	樣本／模型／生產原型製造工 PATTERN / MODEL / PROTOTYPE MAKER	\$13,130	8
13.1.12	校機技工 PLASTICS MACHINE SETTER	\$14,080	8
13.1.15	裁剪技工（塑膠／布料） TAILOR (PLASTICS / FABRIC)	\$11,080	8

### 職位類別四

#### JOB CATEGORY 4

13.2.5	吹膜機工 FILM BLOWING MACHINE OPERATOR	\$11,380	8
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		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
13.2.9	動力沖壓機操作工 POWER PRESS OPERATOR	\$10,400	8
13.2.10	印刷工 PRINTING OPERATOR	\$12,060	8
13.2.13	縫工 SEWING OPERATOR	\$11,390	8

## 印刷業 PRINTING

### 職位類別一

#### JOB CATEGORY 1

5.1.13	印刷估價員 COST ESTIMATOR	\$18,460	8
5.1.9	督導員／管理員 OVERSEER / SUPERVISOR	\$20,120	8
5.1.18	生產策劃員／管制員／客戶服務統籌員 PRODUCTION PLANNER / CONTROLLER / CUSTOMER SERVICES CO-ORDINATOR	\$16,590	8

### 職位類別三

#### JOB CATEGORY 3

5.1.1	裝訂技工 BINDING CRAFTSMAN	\$13,420	8
5.1.2	中文植字機操作員 CHINESE TYPESETTER	\$13,560	8
5.1.3	分色機操作技工 COLOUR SCANNER CRAFTSMAN	\$14,880	8
5.1.4	排字技工（鉛合金屬） COMPOSITOR (METAL)	\$12,840	8
5.1.28	啤盒工／造模工 DIE CUTTING / TOOL MAKING CRAFTSMAN	\$13,670	8
5.1.24	電子印前系統操作技工 ELECTRONIC PREPRESS SYSTEM CRAFTSMAN	\$15,230	8
5.1.14	凹版印刷設備操作技工 GRAVURE PRINTING EQUIPMENT CRAFTSMAN	\$13,550	8
5.1.25	凸版標籤印刷機技工 LABEL PRINTING MACHINE CRAFTSMAN (RELIEF PROCESS)	\$13,210	8
5.1.8	柯式版製作技工 OFFSET LITHOGRAPHIC PLATEMAKER	\$14,520	8
5.1.10	包裝盒完成機技工 PACKAGE FINISHING MACHINE CRAFTSMAN	\$12,190	8

	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
5.1.15 活版機印刷技工 PRINTING MACHINE CRAFTSMAN (LETTERPRESS)	\$13,360	8
5.1.26 單張給紙式柯式平版機印刷技工 PRINTING MACHINE CRAFTSMAN (OFFSET LITHO) (SHEET-FED)	\$15,200	8
5.1.27 捲筒給紙式柯式平版機印刷技工 PRINTING MACHINE CRAFTSMAN (OFFSET LITHO) (WEB-FED)	\$15,420	8
5.1.17 影版技工 PROCESS CAMERA OPERATOR	\$15,340	8
5.1.19 校對員 PROOF READER	\$14,790	8
5.1.20 打稿技工 PROOFING PRESS CRAFTSMAN	\$13,630	8
5.1.21 品質管制員 QUALITY CONTROLLER	\$15,490	8
職位類別四 JOB CATEGORY 4		
5.2.1 裝訂機械操作工 BOOKBINDING MACHINE OPERATOR	\$10,860	8

## 船舶修建業 SHIPBUILDING AND REPAIRING

職位類別一 JOB CATEGORY 1		
15.1.4 電子／通訊技術員 ELECTRONICS / TELECOMMUNICATION TECHNICIAN	\$19,580	8
15.1.5 估計員 ESTIMATOR	\$20,460	8
15.1.16 造船繪圖員 SHIP DRAUGHTSMAN	\$23,010	8
15.1.7 監督／管工 SUPERVISOR / FOREMAN	\$21,330	8
職位類別三 JOB CATEGORY 3		
15.1.1 冷氣技工 AIR-CONDITIONING MECHANIC	\$17,980	8
15.1.3 電工 ELECTRICIAN	\$17,270	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
15.1.9	機床工 MACHINIST	\$17,030	8
15.1.6	機械打磨裝配工 MECHANICAL FITTER	\$16,300	8
15.1.15	薄片金屬構造工 SHEET METAL WORKER	\$14,050	8
15.1.17	鋼鐵構造工 (鍋爐製造工／鋼板工／捻縫工／鐵工) STEEL WORKER (BOILER MAKER / STEEL PLATER / BLACKSMITH)	\$16,710	8

職位類別四  
JOB CATEGORY 4

15.2.3	玻璃纖維工 GRP - WORKER	\$15,580	8
15.2.4	髹漆工 PAINTER	\$16,110	8
15.2.5	索具工 RIGGER	\$16,880	8
15.2.6	船級協會認可焊接工 SHIP CLASSIFICATION QUALIFIED WELDER	\$20,870	8
15.2.7	焊接工 WELDER	\$17,190	8

**紡織業**  
**TEXTILE**

職位類別一  
JOB CATEGORY 1

11.1.9	電氣領班 ELECTRICAL SUPERVISOR	\$17,080	8
11.1.14	維修管理員／保全領班 MAINTENANCE SUPERVISOR	\$16,410	9
11.1.16	織物設計管理員 PATTERN DESIGN SUPERVISOR	\$17,120	8
11.1.20	生產領班 PRODUCTION SUPERVISOR	\$18,060	9
11.1.30	品質管理員／試驗技術員 QUALITY CONTROLLER / LABORATORY SUPERVISOR	\$16,220	8

職位類別三  
JOB CATEGORY 3

11.1.1	空調技工 AIR-CONDITIONING MECHANIC	\$12,100	8
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		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
11.1.3	鍋爐技工 BOILER MECHANIC	\$13,440	9
11.1.7	配色員 COLOUR MATCHER	\$13,320	9
11.1.8	染色機組長 DYEING MACHINE LEADER	\$14,350	10
11.1.10	電器技工 ELECTRICIAN	\$14,450	8
11.1.12	針織機械技工 KNITTING MECHANIC	\$12,490	8
11.1.17	紋板技工 PATTERN MAKER	\$16,240	8
11.1.35	畫花技工 PATTERN PREPARER	\$12,390	8
11.1.19	印花機組長 PRINTING MACHINE LEADER	\$11,900	8
11.1.31	秤料員 RECIPE PREPARER	\$10,700	8
11.1.11	組長／指導工 SECTION LEADER	\$13,150	9
11.1.32	燒毛／煉漂機組長 SINGEING / SCOURING AND BLEACHING MACHINE LEADER	\$11,190	8
11.1.34	紡織機械技工 TEXTILE MECHANIC	\$13,340	8
職位類別四 JOB CATEGORY 4			
11.2.2	架軸工 BEAM GAITER	\$11,050	8
11.2.3	餵花工 BLENDING MACHINE TENDER	\$11,250	8
11.2.4	打小包機值車工 BUNDLING MACHINE TENDER	\$11,130	8
11.2.6	梳棉機值車工（棉紡） CARDING MACHINE TENDER (COTTON)	\$9,610	8
11.2.9	精梳機值車工 COMBING MACHINE TENDER	\$10,160	7
11.2.11	穿綜工 DRAWING-IN OPERATOR	\$12,400	8
11.2.39	烘乾機值車工 DRYING MACHINE TENDER	\$12,180	10

	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
11.2.16 修布工 FABRIC MENDER	\$8,800	7
11.2.18 後整理機值車工 FINISHING MACHINE TENDER	\$12,820	8
11.2.40 成衣洗染機車工 GARMENT WASHING AND DYEING MACHINE TENDER	\$12,520	10
11.2.19 針織機值車工 KNITTING MACHINE TENDER	\$11,040	8
11.2.20 前處理機值車工 (燒毛/煮煉/漂白/絲光) PREPARATORY MACHINE TENDER (SINGEING / SCOURING / BLEACHING / MERCERISING)	\$11,300	8
11.2.21 印花機值車工 PRINTING MACHINE TENDER	\$10,950	10
11.2.25 粗紗機值車工 ROVING FRAME TENDER	\$10,140	8
11.2.13 製網技工 SCREEN MAKER	\$11,770	8
11.2.27 織布幫工 SENIOR WEAVER	\$12,060	7
11.2.29 紡紗機落紗工 SPINNING FRAME DOFFER	\$9,510	8
11.2.31 試驗工 TESTER	\$9,310	10
11.2.33 撚線機值車工 TWISTING FRAME TENDER	\$10,210	8
11.2.35 接軸工 WARP TYING MACHINE OPERATOR	\$11,360	7
11.2.36 整經機值車工 WARPING MACHINE TENDER	\$11,860	8
11.2.38 織布工 WEAVER	\$11,690	7

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 貨運業

### TRANSPORT AND PHYSICAL DISTRIBUTION

#### 職位類別一

##### JOB CATEGORY 1

14.1.23	送貨組長／管工 DELIVERY GANGLER / FOREMAN	\$16,710	9
14.1.17	調度／裝載策劃員 DESPATCH / LOAD PLANNER	\$16,620	8

#### 職位類別四

##### JOB CATEGORY 4

14.2.29	鑰車操作員 FORKLIFT TRUCK OPERATOR	\$13,890	8
14.2.31	搬運及裝卸機械操作員 MATERIAL HANDLING EQUIPMENT / CONTAINER CRANE OPERATOR	\$11,390	8

## 批發、零售及進出口貿易

### WHOLESALE, RETAIL AND IMPORT / EXPORT TRADES

#### 職位類別一

##### JOB CATEGORY 1

3.1.3	商品／採購主任 MERCHANDISER / BUYER	\$23,720	8
3.1.4	公共關係主任／廣告主任 PUBLIC RELATIONS OFFICER / ADVERTISING SUPERVISOR	\$20,700	8
3.1.2	商品陳列主任 RETAIL DISPLAY SUPERVISOR	\$18,450	8
3.1.5	營業主任 SALES SUPERVISOR	\$18,380	8
3.1.6	儲物室／貨倉主任 STORE / GODOWN SUPERVISOR	\$20,420	8

#### 職位類別二

##### JOB CATEGORY 2

3.2.5	私人秘書／速記員 PERSONAL SECRETARY / STENOGRAPHER	\$25,100	8
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	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
職位類別三 JOB CATEGORY 3		
3.1.15 品質檢查員 QUALITY INSPECTOR	\$21,650	8

職位類別四 JOB CATEGORY 4		
3.2.10 打字員 TYPIST	\$10,830	8
3.2.11 看更／守衛 WATCHMAN / GUARD	\$13,090	9

## 其他 OTHERS

職位類別一 JOB CATEGORY 1		
18.1.1 空氣調節技術員 AIR-CONDITIONING TECHNICIAN	\$20,240	8

職位類別三 JOB CATEGORY 3		
18.1.101 燒烤廚師 BARBECUE COOK	\$19,850	9
18.1.2 裝訂技工 BOOKBINDER	\$12,650	8
18.1.3 電焊氣焊工 ELECTRIC ARC AND GAS WELDER	\$13,680	8
18.1.6 髹漆工 PAINTER	\$14,110	8

職位類別四 JOB CATEGORY 4		
18.2.101 麵包師傅 BAKER	\$15,710	9
18.2.104 護理員（長者服務） CARE WORKER (ELDERLY SERVICE)	\$14,500	9
18.2.112 樓宇管理員／看更／守衛（物業管理） CARETAKER/WATCHMAN/GUARD (REAL ESTATE)	\$13,450	11
18.2.4 看更／守衛（製造業） WATCHMAN / GUARD (MANUFACTURING SECTOR)	\$12,160	9

(乙) 在一般情況下將不包括在補充勞工計劃的各工業／服務行業內選定職位及其每月中位工資 (港幣) 與每日正常工作時數表

**(B) LIST OF SELECTED JOB TITLES IN THE RESPECTIVE INDUSTRIES / SERVICES TO BE NORMALLY EXCLUDED FROM THE SUPPLEMENTARY LABOUR SCHEME, TOGETHER WITH THEIR MEDIAN MONTHLY WAGES (HK\$) AND NUMBER OF NORMAL WORKING HOURS PER DAY**

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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**航空公司、旅行社及票務代理  
AIRLINE COMPANIES, TRAVEL AGENTS AND  
AIRLINE TICKET AGENTS**

職位類別二

JOB CATEGORY 2

6.2.209	營業代表／市場拓展主任 SALES REPRESENTATIVE / MARKETING EXECUTIVE	\$19,120	8
6.2.214	旅遊顧問 TRAVEL CONSULTANT	\$16,630	8

職位類別四

JOB CATEGORY 4

6.2.216	會計部文員／出納員 ACCOUNTING CLERK / GENERAL CASHIER	\$15,090	8
6.2.211	統計部文員 STATISTICAL CLERK	\$12,930	8
6.2.212	票務部主任／價目主任 TICKETING OFFICER / TARIFF OFFICER	\$16,890	8
6.2.215	簽證部文員 VISA CLERK	\$13,310	8

**銀行及財經業**

**BANKING AND FINANCE**

職位類別四

JOB CATEGORY 4

10.2.2	稽核文員 AUDIT CLERK	\$18,260	8
10.2.3	押匯文件核對員 BILLS CHECKER	\$18,620	8
10.2.4	押匯文員 BILLS CLERK	\$16,300	8
10.2.1	簿記員／會計文員 BOOKKEEPER / ACCOUNTS CLERK	\$16,480	8
10.2.5	電腦／數據輸入操作員 COMPUTER / DATA ENTRY OPERATOR	\$17,550	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
10.2.6	郵件處理文員 MAILING CLERK	\$14,020	8
10.2.9	櫃檯員 TELLER	\$17,500	8

## 飲食業 CATERING

### I. 中式酒樓 CHINESE RESTAURANTS

職位類別四

JOB CATEGORY 4

6.2.101	會計部文員／出納員 ACCOUNTING CLERK / GENERAL CASHIER	\$12,060	8
6.2.105	見習廚師／四廚或以下 JUNIOR COOK / NO. 4 COOK OR BELOW	\$14,410	9
6.2.107	人事部文員／人事部助理 PERSONNEL CLERK / PERSONNEL ASSISTANT	\$11,810	8
6.2.108	採購部文員 PURCHASING CLERK	\$13,320	9
6.2.110	樓面出納員 RESTAURANT CASHIER	\$11,150	9
6.2.109	樓面接待員 RESTAURANT RECEPTIONIST	\$14,920	10
6.2.114	貨倉及收貨文員 STORE AND RECEIVING CLERK	\$13,640	9
6.2.117	制服及布草侍應生 UNIFORM AND LINEN ATTENDANT	\$10,300	9
6.2.119	侍應生 WAITER / WAITRESS	\$13,220	10

### II. 非中式飲食業 CATERING OTHER THAN CHINESE

職位類別四

JOB CATEGORY 4

6.2.120	會計部文員 ACCOUNTING CLERK	\$13,660	8
6.2.126	出納員 GENERAL CASHIER	\$12,150	9
6.2.127	寫字樓文員 GENERAL OFFICE CLERK	\$13,210	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
6.2.128	管倉員／貨倉及收貨文員 GENERAL STOREKEEPER / STORE AND RECEIVING CLERK	\$12,680	9
6.2.130	採購部文員／品質控制文員 PURCHASING CLERK / QUALITY CONTROL CLERK	\$12,540	8
6.2.134	接待員／侍應生 RECEPTIONIST / WAITER / WAITRESS	\$14,260	9

## 製衣業 CLOTHING

職位類別四

JOB CATEGORY 4

9.2.2	裁剪工／裁床工 CUTTER / CUTTING ROOM OPERATIVE	\$11,750	8
9.2.14	整熨工 PRESSER	\$10,270	8

## 建築地盤業 CONSTRUCTION WORK SITES

職位類別四

JOB CATEGORY 4

2.2.4	清拆工 DEMOLITION WORKER	\$21,590	9
2.2.5	地渠工 DRAINLAYER	\$33,540	9
2.1.18	石工 MASON	\$26,030	9

## 電子業 ELECTRONICS

職位類別四

JOB CATEGORY 4

4.2.103	電腦操作員 ELECTRONIC DATA PROCESSING OPERATOR	\$10,770	8
4.2.105	品質控制／保證工 QUALITY CONTROL / ASSURANCE OPERATOR	\$10,000	8

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 手袋業

### HANDBAG

職位類別四

JOB CATEGORY 4

9.2.106 鏢料工／裁斷工 CUTTER	\$13,230	8
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## 酒店業

### HOTEL

#### I. 酒店中菜部

##### CHINESE RESTAURANTS OPERATED BY HOTELS

職位類別四

JOB CATEGORY 4

6.1.4 見習廚師／四廚或以下 JUNIOR COOK / NO. 4 COOK OR BELOW	\$14,810	9
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6.2.4 侍應生 WAITER / WAITRESS	\$14,150	9
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#### II. 酒店

##### HOTELS

職位類別四

JOB CATEGORY 4

6.2.5 會計部文員（薪酬／應收賬／應付賬／夜間核數／成本 控制／採購／貨倉及收貨／成本統計） ACCOUNTING CLERK (PAYROLL / RECEIVABLE / PAYABLE / NIGHT AUDITING / COST CONTROL / PURCHASING / STORE AND RECEIVING / COSTING)	\$15,110	8
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6.2.10 飲食部出納員 FOOD AND BEVERAGE CASHIER	\$15,430	8
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6.2.11 大堂出納員 FRONT OFFICE CASHIER	\$16,300	8
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6.2.12 客務部文員／郵務及詢問處文員／接待員／大堂接待文 員／訂房部文員／客戶關係主任／商務中心主任 FRONT OFFICE CLERK/ MAIL AND INFORMATION CLERK/ ROOM CLERK/ RECEPTIONIST/ ROOM SALES REPRESENTATIVE/ FRONT DESK CLERK/ RESERVATION CLERK/GUEST RELATIONS OFFICER/ BUSINESS CENTRE OFFICER	\$16,070	8
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6.2.15 房口部文員／寫單員（房口部） HOUSEKEEPING CLERK / ORDER-TAKER (HOUSEKEEPING)	\$16,800	8
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		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
6.2.17	洗衣乾衣部文員／寫單員（洗衣部） LAUNDRY AND VALET CLERK / ORDER TAKER (LAUNDRY)	\$13,550	8
6.2.34	餐廳接待員／侍應生 RESTAURANT RECEPTIONIST / WAITER / WAITRESS	\$14,610	9
6.2.27	衣物布草整理員／洗衣工人／熨工／檢查員／乾洗工 SORTER / WASHER / IRONER / PRESSER / CHECKER / DRY CLEANER	\$13,440	8
6.2.29	系統輔助操作員／電子資料處理操作員／電腦操作員 SYSTEMS SUPPORT OPERATOR / EDP OPERATOR / COMPUTER OPERATOR	\$15,280	8
6.2.30	電話接線生 TELEPHONE OPERATOR	\$15,490	8

## 保險業

### INSURANCE

#### I. 一般保險

##### GENERAL INSURANCE SECTOR

###### 職位類別四

###### JOB CATEGORY 4

16.2.1	索償文員 CLAIMS CLERK	\$16,370	7
16.2.2	分保文員 REINSURANCE CLERK	\$16,050	7
16.2.4	核保文員 UNDERWRITING CLERK	\$16,450	7

#### II. 人壽保險

##### LIFE INSURANCE SECTOR

###### 職位類別四

###### JOB CATEGORY 4

16.2.5	索償文員 CLAIMS CLERK	\$16,370	7
16.2.7	核保文員 UNDERWRITING CLERK	\$16,490	7

每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
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## 金屬品製造業 MACHINE SHOP

職位類別四

JOB CATEGORY 4

1.2.9	品質控制操作工 QUALITY CONTROL OPERATOR	\$10,360	8
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## 塑膠業 PLASTICS

職位類別四

JOB CATEGORY 4

13.2.11	品質檢查工 QUALITY CHECKER	\$10,330	8
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## 紡織業 TEXTILE

職位類別四

JOB CATEGORY 4

11.2.14	複驗工 FABRIC EXAMINER	\$10,700	8
11.2.15	驗布工 FABRIC INSPECTOR	\$10,450	9
11.2.22	書記員／收發員 RECORDER	\$12,220	8

## 貨運業 TRANSPORT AND PHYSICAL DISTRIBUTION

職位類別二

JOB CATEGORY 2

14.2.3	營業助理／代表 MARKETING / COMMERCIAL ASSISTANT / SALES REPRESENTATIVE	\$20,020	8
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職位類別四

JOB CATEGORY 4

14.2.46	貨運／船務／顧客服務文員 FREIGHT / CUSTOMER SERVICES / DOCUMENTATION ASSISTANT / CLERK	\$15,280	8
14.2.26	貨物事務文員 CARGO CLERK	\$14,030	8

		每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
14.2.27	貨櫃／設備管理文員 CONTAINER LOGISTICS / EQUIPMENT CONTROL CLERK	\$13,430	8
14.2.30	倉單／簽署文員 GODOWN WARRANT / SIGNING CLERK	\$11,880	8
14.2.34	理貨員 TALLY CLERK	\$12,360	8
14.2.35	貨倉管理員 WAREHOUSE KEEPER	\$12,300	9

## 批發、零售及進出口貿易 WHOLESALE, RETAIL AND IMPORT / EXPORT TRADES

### 職位類別四

#### JOB CATEGORY 4

3.2.1	簿記員／會計文員 BOOKKEEPER / ACCOUNTING CLERK	\$17,040	8
3.2.2	電腦／鍵盤輸入操作員 COMPUTER / KEY-PUNCH OPERATOR	\$14,860	8
3.2.3	文件處理／船務文員 DOCUMENTATION / SHIPPING CLERK	\$17,270	8
3.2.4	普通文員 GENERAL OFFICE CLERK	\$14,430	8
3.2.6	接待員／電話接線生 RECEPTIONIST / TELEPHONE OPERATOR	\$14,140	8
3.2.7	售貨員 SALESPERSON	\$13,120	8
3.2.9	貨倉／採購文員 STOCK / PURCHASING CLERK	\$14,820	8

## 其他

### OTHERS

### 職位類別四

#### JOB CATEGORY 4

18.2.103	簿記員／會計文員 BOOKKEEPER / ACCOUNTING CLERK	\$16,660	8
18.2.106	食品加工工人 FOOD PROCESSING WORKER	\$12,440	8
18.2.107	普通文員 GENERAL OFFICE CLERK	\$14,090	8

	每月中位工資 (港幣) Median Monthly Wage (HK\$)	每日正常工作時數 (不包括用膳時間) Number of Normal Working Hours Per Day (Excluding Meal Break)
18.2.108 初級廚師 JUNIOR COOK	\$13,000	9
18.2.2 品質控制操作工 QUALITY CONTROL OPERATOR	\$10,810	8
18.2.110 貨倉管理員 WAREHOUSE KEEPER	\$13,610	9
18.2.111 洗衣工人 WASHER	\$10,950	8